

Visas and Health Insurance

Information for Boarding Students at AIS-Salzburg

Student Visa / Aufenthaltsgenehmigung für Schüler and Health Insurance Requirements

I. Student Visa Requirements

There are three levels of requirements for students who reside at AIS-Salzburg as boarding students:

A. All boarding students who hold a European Union passport:

All boarding students with an EU passport are not required to obtain a visa. Upon arrival, we are required to submit a registration of address in order to receive a registration certificate (required for all EU citizens who remain in Austria for more than three months) for them at the school along with a copy of their passport photo page.

B. Boarders who are Non-European Union passport-holders who can enter Austria without a visa and remain in Austria for 90 days (see list in appendix):

Boarding students in this category are allowed to enter Austria and apply for the visa at the start of the school year, with the assistance of the school business office. The following documents are required for submission with the visa application:

- Passport valid for the entire length of the school year
- Birth certificate copy translated into German
- Recent photos (35mm x 45mm)
- Confirmation of admission and enrollment at AIS-Salzburg (provided by the school)
- Confirmation of Guardianship (provided by the school)
- Proof of payment of tuition and fees (provided by the school)
- Proof of health insurance valid in Austria (see information below)

If the student carries an EU passport but is *not* enrolled in that nation's health care program (e.g., a student from Mexico that also has citizenship in Spain), the Austrian authorities will require that a health insurance policy be obtained which covers all matters covered by the Austrian state social-medical insurance system.

C. All boarding students from nations that must receive a visa to enter Austria:

Boarding students entering the school from those nations in which it is required to have a visa to enter Austria, must obtain a student visa from the nearest Austrian Consulate in their home country. The following documents are required for submission:

- Passport valid for the entire length of the school year
- Birth certificate copy translated into German
- Recent photos (35mm x 45mm)
- Police report of no criminal record (if 14 years of age or older) translated into German
- Confirmation of admission and enrollment at AIS-Salzburg (provided by the school)
- Confirmation of Guardianship (provided by the school)
- Proof of payment of tuition and fees (provided by the school)
- Proof of health insurance valid in Austria (see information below)

The school office will send confirmation of boarding enrollment, payment of tuition and fees, and statement of guardianship which should accompany the visa application for the student. Boarding students in this category must also submit proof of health insurance that is accepted by the Austrian authorities (see information below).

WARNING! The process for obtaining the student visa can take up to three months to be processed. This means that the visa application process must be initiated in May at the latest, before the start of the school year in September.

Note: AIS-Salzburg cannot offer discounts or reductions on tuition and fees for those students who arrive later than the start of the school year due to lack of visa reception.

II. Health Insurance Requirement:

All boarding students who do not carry European Union citizenship or are not enrolled in an EU health insurance program, must take out a health insurance policy acceptable to the Austrian health authorities and proof of this policy must be provided before a student visa will be issued. Because Austria has a social-medical program that provides all health care necessary, nearly all insurance policies from foreign nations are not acceptable to the Austrian authorities.

The easiest and least-expensive means of providing your child with the necessary health care is to enroll in a short-term health insurance policy available to all students at AIS-Salzburg through the Generali Insurance Corporation. This policy covers all health issues that may arise and is fully acceptable to the health authorities here. The cost of this policy is € 30.00 per month / € 360.00 per year for EU Citizens and € 98.00 per month / € 1,170.00 per year. The minimum term of this policy is one year (12 months) and is renewable at the start of each school year. The school business office can enroll your child for this policy upon notice. Please contact our business office at accounting@ais-salzburg.at

III. Returning Boarding Students

School year visas for our boarding students are valid for the length of the school year (early September through the end of May) and can be renewed in the spring. For the school to renew a student visa for the following school year, the school administration must receive:

- a signed re-enrollment form
- reception of the tuition down payment

Note that the visa renewal must take place *before the expiration date* of the student visa. If the visa is not renewed on time and it is the desire of the family to have their child re-enroll, the process applicable (above) must be repeated over the summer or in the fall, depending upon nationality/status.

IV. New Boarding Students from Ukraine

Students from Ukraine can enter Austria without a visa but with valid passport. At the present time, Ukrainian students can be registered at the school's address and apply for a residence permit for Austria. The following documents are required for the application for residency at the school:

- a. A valid travel document (e.g., passport - original and copy) which is valid for the length of the school year and visa term (through May 31 of the following year)
- b. Guardian letter (provided by AIS-Salzburg)
- c. Proof of accommodation/residence (provided by AIS-Salzburg)
- d. Proof of valid health insurance acceptable to the Austrian authorities (see Point II above).

V. Costs:

Visa Application Costs: around € 250

Health Insurance Costs (Generali Policy):

For EU citizens: € 30.00 per month / € 360.00 per year for the year (12 months; renewable)

For non-EU citizens: € 98.00 per month / € 1,170.00 per year for the year (12 months; renewable)

School Administrative Fees (for categories 2 & 3 above): € 50.00

Thank you for your attention.

The Administration
AIS-Salzburg

Appendix

Visa-free nationalities (90-day/Schengen-waiver) for Austria:

Citizens of the EU / EEA + Switzerland:

All citizens of the following countries do **not** require a visa (free movement / Schengen / EU-EEA rules) for stays in Austria:

All member states of the European Union (EU) plus the European Economic Area (EEA) and Switzerland. This effectively covers countries like Germany, France, Italy, Spain, Poland, Sweden, Greece, Hungary, etc.

Citizens from countries (non-EU/EEA) that enjoy visa-free entry to Austria (short stay, 90days/180days):

As per official Austrian sources, nationals of the following non-EU / non-EEA countries generally do **not** need a visa for short stays in Austria (tourism, business, etc.), provided they travel on valid passports and do not engage in gainful employment.

Albania*
Andorra
Antigua and Barbuda
Argentina
Australia
Bahamas
Barbados
Bosnia and Herzegovina*
Brazil
Brunei (Brunei Darussalam)
Canada
Chile
Colombia
Costa Rica
Dominica
El Salvador
Georgia*
Grenada
Guatemala
Honduras
Hong Kong — only passport-holders of the “Hong Kong Special Administrative Region” (or BNO)
Israel
Japan (in practice Austria allows 6-month stays for Japanese citizens)
Kiribati
Republic of Korea (South Korea)
Kosovo (for holders of biometric passports)
Liechtenstein (practically often unlimited short-stay travel due to Schengen)
Macao — only passport-holders of the “Macao Special Administrative Region”
Malaysia
Marshall Islands
Mauritius
Mexico
Micronesia
Moldova*
Monaco
Montenegro*
New Zealand
Nicaragua
North Macedonia*
Palau
Panama
Paraguay
Peru
Samoa
San Marino
Solomon Islands
Serbia*
Seychelles
Singapore
St. Kitts and Nevis (St. Christopher & Nevis)
Saint Lucia
St. Vincent and the Grenadines
Switzerland (as above)
Taiwan — passport-holders whose passport “includes an identity card number” only.
Timor-Leste (East Timor)
Tonga
Trinidad and Tobago
Tuvalu
Ukraine*
United Arab Emirates
United Kingdom
United States of America
Uruguay
Vanuatu
Vatican State (Holy See)
Venezuela

* For some countries (Albania, Bosnia & Herzegovina, Georgia, Kosovo, Moldova, Montenegro, North Macedonia, Serbia, Ukraine), visa-waiver applies **only if** the traveller holds a **biometric passport**.

Any nationalities not listed above are required to receive a visa before entrance into Austria.