



The American International School-Salzburg

Admission Information

2025-2026

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Your future is our tradition.

Welcome to the American International School-Salzburg, the oldest international boarding school in Austria serving the international community since 1976. We thank you for your expression of interest in our school and hope that this information package will give you an overview of the school and programs, providing you some detail about our school, the process of admissions, tuition and fees, as well as enrollment requirements.

AIS-Salzburg is a purely college-preparatory secondary school with an outstanding reputation for equipping our students with outstanding skills applicable to their future university studies as well as providing them with those character traits most important to any worthwhile undertaking in life: determination and responsibility; self-discipline and balance, independence of thought; an international outlook; and an acceptance and regard for diversity.

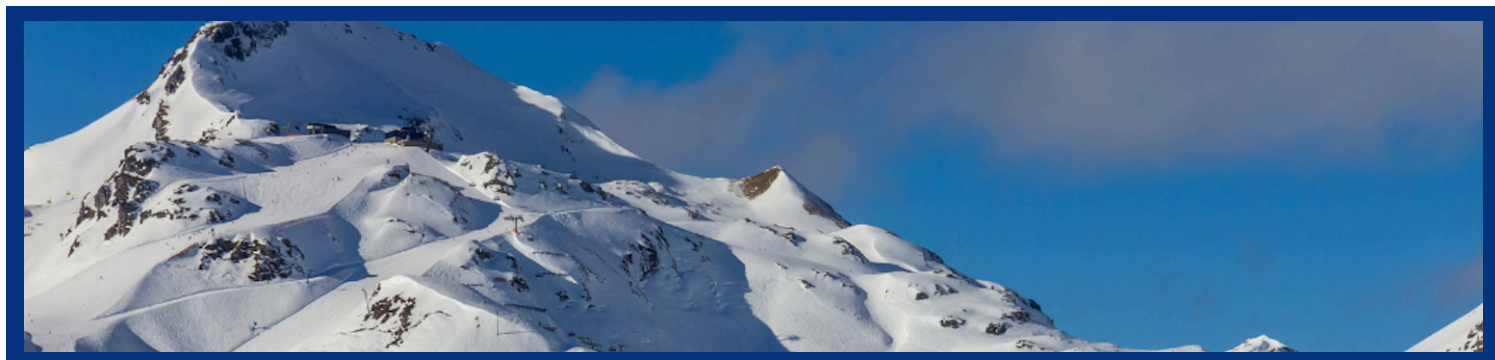
Central to our mission and educational philosophy is to establish and maintain a small school with a personal, familiar feel that helps every student to security, a significant academic challenge, while being cared-for and respected at all times. Therefore, we maintain a total enrollment for grades 7 through 12 of no more than 125 students, including accommodation for 90 boarding students in our dormitories and space for up to 35 day students.

Our graduates can gain acceptance to universities worldwide. Over the past 20 years, approximately 30% matriculate to full-degree programs in North America, 30% are accepted to universities in the United Kingdom and the remainder initiate their tertiary studies here in Continental Europe.

We thank you for your inquiry. Our long-term administration and staff would be very pleased to assist you with any questions you may have about our school and programs at any time. Send us a message by email, give us a call, or stop by on your next visit to the enchanting city of Salzburg to find out more about our remarkable school and meet some of the incredible professionals who ensure that every child's future becomes the ongoing spirit of our school's 48-year tradition.

Paul McLean, Headmaster, AIS-Salzburg

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Admissions Email: admissions@ais-salzburg.at
Website: www.ais-salzburg.at



AIS-Salzburg Statement of Mission

The American International School-Salzburg is a boarding and day school committed to the college-preparatory education of qualified and conscientious young people. The academic and boarding programs nurture the students' intellectual growth and creativity, as well as their social, physical, and personal development within an environment that is secure and professionally safeguarded. The school community is guided by and dependent upon self-discipline, mutual respect, integrity, care and compassion. The school empowers students to succeed in further studies, to exercise informed judgment, and to become active and responsible members of society.

AIS-Salzburg Beliefs

Security and Respect

We believe in the mandated necessity of providing our students with a safe and secure environment within which their health and welfare are protected through appropriate policies and procedures supported by the entire community, in order to assist them in achieving their greatest potential. Respect for the rights of students under our care guide all considerations of our safeguarding and protection measures.

Responsibility and Character

We believe that a school community thrives on responsible behavior and functions best when each member strives to become an individual of character guided by integrity, honesty, self-control, self-discipline, kindness, and compassion.

Diversity and Cultural Breadth

We believe that our unique international setting and diverse school community provides a fertile environment for learning, growth and cultural understanding.

Attention and Guidance

We believe that students learn best in an environment with a low staff-student ratio which optimizes individual attention and guidance.

Balance and Wholeness

We believe in the necessity of providing an educational program which focuses upon students' intellectual abilities and creativity as well as their emotional, physical, and ethical development.

Discernment and Evaluation

We believe that students should be able to engage in the critical evaluation and meaningful debate of theories and opinions and be able to discern between faulty and logical argumentation.

Involvement and Commitment

We believe that students should commit themselves to the betterment of the society in which they live and thus we strive to direct students' interest and attention to the responsibilities required of world citizens.



AIS-Salzburg Profile of Graduates

Graduates of the AIS-Salzburg will demonstrate the following competencies:

Knowledge, Skills, and Abilities. Graduates who . . .

- ❖ value knowledge and wisdom and the lifelong acquisition of the same.
- ❖ can overcome obstacles and challenges through resourceful, creative and critical thinking and the utilization of resources.
- ❖ have been acquainted and are familiar—at some essential level—with human knowledge gains in the social sciences, humanities, languages, natural sciences, and mathematics and understands that these areas of human understanding continue to grow and develop.
- ❖ approach the study of new knowledge with interest, curiosity, care, discipline, and integrity can effectively balance and manage academic and personal demands.
- ❖ are able to engage in critical evaluation and meaningful debate of theories and opinions and is able to discern between faulty and logical argumentation.

Communication and Language Skills. Graduates who . . .

- ❖ can communicate effectively, reasonably, and clearly in both written and spoken English.
- ❖ can engage in meaningful verbal or written debate, discussion and evaluation on a wide variety of topics with circumspection.
- ❖ have knowledge of at least two foreign languages other than their native tongues and have thereby gained valuable insights into other cultures through the study of foreign languages and multicultural interaction.

Community Awareness and Involvement. Graduates who . . .

- ❖ understand their civic responsibilities and commit themselves to the betterment of society.
- ❖ are actively involved and offer their talents to the improvement of their community
- ❖ are able to effectively integrate themselves into an international community.

Personal Qualities. Graduates who . . .

- ❖ demonstrate honesty, integrity, self-respect, self-discipline, kindness, and compassion
- ❖ make wise health choices, are emotionally stable, and value physical exercise.
- ❖ respect and appreciate cultural diversity.
- ❖ value human rights and are ethical in their interactions with others.

Curriculum and Programming

As a college-preparatory school, AIS-Salzburg offers a challenging curriculum for students in grades 7 through 12 which is based upon benchmarks and best practices in similarly-sized college-preparatory boarding schools in the United States. AIS-Salzburg offers an American High School Diploma with Advanced Placement® credentials which meet the equivalency standards for high school diplomas worldwide.

All courses except foreign language sections are taught in English by experienced teachers who have many years of experience at AIS-Salzburg and other college-preparatory schools. The teaching faculty is separate from the resident-care staff which is responsible for the proper care, supervision and guidance of the boarding students at AIS-Salzburg.

Students in the Junior High Section, grades 7 and 8, are introduced to subject areas that are standard in college-preparatory curricula worldwide. Emphasis at the junior high level is competency in skills and abilities that will assist them in achieving success at the later high school grades.

Junior High Academic Course Schedules:

- Junior High English Literature & Composition
- Junior High English Nonfiction & Communication
- Junior High Mathematics I (grade 7) or II (grade 8)
- Junior High Science
- World History
- German (at any level required)
- Studio Art
- Physical Education
- Ethics Seminar I

Note that several of the Junior High requirements are two-year courses that include students in grades 7 and 8 whereby the curriculum repeats every two years.

9th and 10th Grade Academic Course Schedules:

9th Grade:

- English 9 Literature & Composition
- English 9 Nonfiction & Communication
- Mathematics 9
- Biology
- World Cultures
- German (at any level required)
- One or two electives (French or Italian Language, Journalism & Yearbook, Drama, German Tutorials, Studio Art, and other elective courses offered annually)
- Physical Education
- Ethics Seminar II

10th Grade:

- English 10 Literature & Composition
- English 10 Nonfiction & Communication
- Mathematics 10
- Chemistry
- German (at any level required)
- One or two electives (French or Italian Language, Journalism & Yearbook, Drama, German Tutorials, Studio Art, and other elective courses offered annually)
- Physical Education
- Ethics Seminar III

9th and 10th grade academic courses are pre-college preparatory in that the fundamental knowledge, skills and processes of thought required for success at the upper levels of high school (Grades 11 and 12) in Advanced Placement® courses are well-practiced and applied rigorously in order to develop the necessary self-discipline and habits required for later success.

11th and 12th Grade Academic Course Schedules

11th Grade:

English 11 Literature & Composition
 English 11 Nonfiction & Communication
 AP Precalculus or Mathematics 11
 Physics or AP Biology or AP Environmental Science
 AP Human Geography or AP Psychology
 German (at any level required)
 One or two electives (French or Italian Language, Journalism & Yearbook, Drama, German Tutorials, Studio Art, AP Calculus BC Prep, AP Physics Prep)
 Physical Education
 Ethics Seminar IV and College Counseling

12th Grade:

AP English Literature or English 12 Literature & Composition
 English 12 Humanities
 AP Calculus AB or Advanced Mathematics
 AP Biology or AP Environmental Science
 AP European History or AP Psychology
 German (at any level required)
 One or two electives (French or Italian Language, Journalism & Yearbook, Drama, German Tutorials, Studio Art, and other elective courses offered annually)
 Physical Education
 Ethics Seminar V and College Counseling

Grades 11 and 12 provide a high number of Advanced Placement® courses as options for the students. AP® courses are university-level courses with the possibility to sit an external examination at the end of the school year in May. With passing AP® Examination scores, students can meet equivalency with secondary-school diplomas in Europe, the UK as well as around the world. Language proficiency may also apply for such equivalency.

Students attend academic courses throughout the school year, Mondays through Fridays from 8:30 AM until 15:35 PM. Boarding students have a two-hour study hall each evening before academic days. Because around 85% of our students are boarders, we hold classes on holidays that fall during the week (see school year calendar).

AIS-Salzburg added the International Baccalaureate® Diploma Program to our curriculum from 1991 through 2002 and decided against this curricular program on the basis that the variety and flexibility of the Advanced Placement® Program was more attuned to international students' needs, with no disadvantages concerning diploma recognition.

The faculty members of AIS-Salzburg offer tutorials to the students on Mondays, Tuesdays and Thursdays throughout the school year from 3:45 until 17:00 PM. We feel that this tutorial assistance is critically important to the success of students enrolled in a college-preparatory program.

Boarding Programming

As a true boarding school, AIS-Salzburg offers a wide variety of programming for full- and five-day boarding students resident at the school. These include:

Weekend activities - between 12 and 15 each weekend with three required
 Excursions - Two multi-day excursions to locations in Europe in the fall and winter
 Athletics - AIS-Salzburg is a founding member of the Danube Valley Athletics Conference and organizes competitive sports teams that play seasonally.

Boys' Volleyball	Fall Season
Girls' Varsity Volleyball	Fall Season
Girls' Junior Varsity Volleyball	Fall Season
Boys' Soccer	Fall Season
Girls' Varsity Basketball	Winter Season
Girls' Junior Varsity Basketball	Winter Season
Boys' Varsity Basketball	Winter Season
Boys Junior Varsity Basketball	Winter Season

In the Spring Trimester, students are invited to participate in individual sports practice and competitions or intramural, open-gym events.

The facilities used by AIS-Salzburg for all sports and physical education programming is the *Universitäts- und Landessportzentrum Rif*, approximately 15 minutes from the campus. Students are transported to and from this outstanding facility for all physical education and sports programming.

College Counseling

The AIS-Salzburg College Counselor works directly with students in the 11th and 12th grade and, in collusion with the parents, help finalize determinations concerning desired university programs as well as application criteria and procedures, providing all school documentation required.

Student Status

AIS-Salzburg accepts and enrolls students at three levels of status: full-boarding; 5-day boarding, or day.

Full-Boarding Students:

are resident at the school in our dormitories on campus, 7-days a week and are provided with full room and board alongside academic and social and extracurricular programming. Please see the Schedule of Tuition and Fees for a full list of provisions. Full-boarding students are registered at the school address and a school year visa is provided with the assistance of the school administration.

5-Day Boarding Students:

are provided room and board from Sunday evening until Friday afternoon weekly. 5-day boarding students return home to immediate family members on weekends at registered addresses in Austria and Germany. 5-day boarding students are invited to join the full-boarders on excursions and weekend activities at cost. 5-day boarding students are registered at the school's address as their secondary residence. Please see the Schedule of Tuition and Fees for a full list of provisions applicable to this status.

Day Students:

are provided with daily instruction throughout the school year as well as breakfast (if desired) and lunch each school day. Day students are also invited to accompany the school on excursions and join weekend activities at cost. AIS-Salzburg cannot assist day students with school-year visas. All immigration and residency requirements must be met by the family. Please see the Schedule of Tuition and Fees for a full list of provisions applicable to this status.

Boarding students are housed in comfortable rooms on campus at AIS-Salzburg. Most of the dormitory rooms are double rooms. There are also triple, and a few single rooms. All dormitory rooms at the school include *en suite* bathroom and shower.

The resident-care staff is made up of resident assistants and dorm parents under the leadership of the dean of students. This staff is personally responsible for the well-being, guidance and supervision of all boarding students and represents a separate staff from the teaching faculty.



Admission Philosophy

The American International School-Salzburg is an independent, nonsectarian, non-denominational, private educational institution offering college-preparatory, secondary educational programming to students of any nationality between the ages of 12 and 19 who are accepted after completing the admissions process.

In its admissions decision, the AIS-Salzburg administration will try to establish a diverse student body representative of a wide variety of students from various backgrounds in order to emphasize our belief that diversity and understanding are essential elements in an international education. This is detailed in the AIS-Salzburg Equality & Diversity Policy.

The school will process applications in a timely way and maintain clear communication with the applicant and family. As a school in which English is the language of instruction, applications will be reviewed with the applicant's proficiency level in English as a fundamental criteria. Further criteria include:

- a) the applicant's previous academic record and conclusions about the student's academic promise;
- b) evidence of plans to attend university programs following completion of secondary schooling;
- c) review of confidential recommendations received, and (4) evidence of agreement with the school's expectations, policies and procedures.
- d) level of maturity as recognized through application documentation and possible direct interview.

The school reserves the right to deny admission or revoke a previous decision for admission if it is discovered that false information was provided the school through the admission process.

Admissions Process

An admission decision by the school will be made at the conclusion of the following process of application:

- ☐ Download the Student Application Form and return this to the school with appropriate photo of the applicant. The Application Form can be downloaded [here](#).
- ☐ Submit up-to-date copies of transcripts from the present school of enrollment with translation if necessary. For applicants to grades 7 through 9, only the previous year's transcripts need be submitted. Applicants to grades 11 and 12 need to provide transcripts that include academic records from all high school grades completed or in which the applicant is presently enrolled.
- ☐ Submit a copy of the applicant's passport photo page along with any currently-held visas for Austria or another Schengen nation.
- ☐ Request that the applicant's current English and mathematics teachers submit a confidential recommendation to the school. The teacher recommendations can be forwarded or downloaded [here](#).
- ☐ Pay the application fee (€ 150.00) by bank or online transfer to the following account:
 The American International School-Salzburg
 Raiffeisenverband Salzburg
 Moosstrasse 13, A-5020 Salzburg, Austria
 BIC: RVSAAT2S
 IBAN: AT84 3500 0000 0814 5054

Upon reception of the above, the AIS-Salzburg administration will make a decision concerning enrollment *OR* determine that further testing (English proficiency) is required along with a personal or online interview with the applicant. One or the other will be immediately communicated with the parents of the applicant. If the applicant is accepted, a copy of the Enrollment Agreement and other documents relevant to this agreement alongside invoices for tuition and fees, the Capital Levy, and mandatory fees will be sent out as well. Parents of applicants have 30 days to consider the offer of admission before the offer is revoked. Please see the Schedule of Tuition and Fees and the Enrollment Agreement terms for further details.

All materials submitted to the school become school property and are not returned. These will be processed and stored in accordance with the EU General Data Protection Regulations. If the applicant does not accept an offer of admission or is not offered enrollment, all documentation received will be destroyed.

Other Admissions Process Information

Applicant Age Limitations

AIS-Salzburg can only accept applications from students who will be 12 years of age with six years of previous formal schooling for the 7th grade and those who will not be 20 years of age at the time of completion of the school's program and reception of diploma.

Confidentiality

All recommendations received by the school administration must be confidential unless other arrangement have been agreed to.

Visits and Interviews

All applicants and their families are encouraged to visit the school if possible. We welcome visitors during weekdays between 11:00 AM and 4:00 PM. Please call or write for an appointment. Online conferencing and interviews are also possible.

German Language

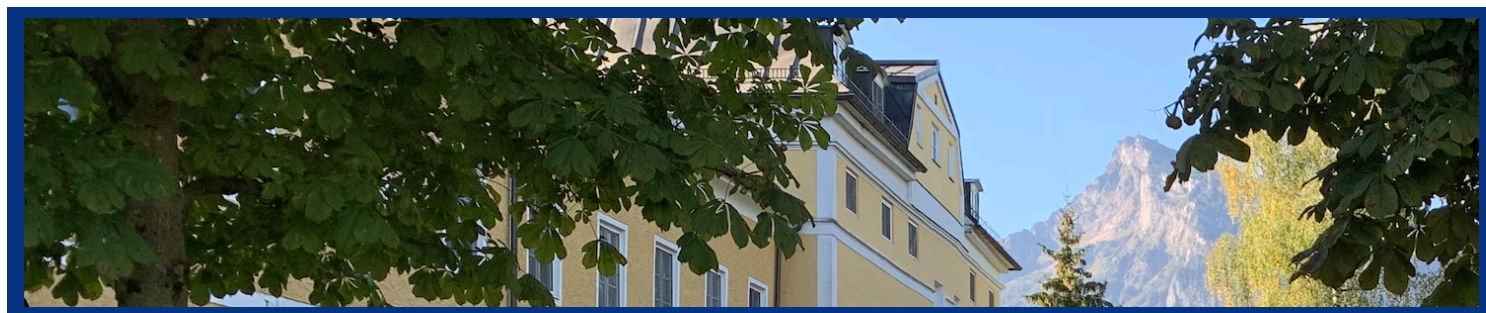
Previous German language study is not a requirement for admission. German language courses are required of all students enrolled. German I is available to students at any grade level who have no background in the language.

Application Deadline

AIS-Salzburg does not establish an application deadline. Applications can be received and reviewed for admission at any time up to the point that the school's capacity has been reached. Please note that students from nations whose citizens are required to receive a visa before entering Austria must complete the application procedure in time to apply for the student visa at the nearest Austrian Consulate to their residence. This process, although guaranteed, can take up to 90 days. Therefore, admission and enrollment must be secured before the end of May for the following school year.

Late admissions

Provided space is available, AIS-Salzburg can accept students who meet the application criteria at any time during the school year. After the start of the school year, enrollment can be actualized either: (a) within the first month of the school year; (b) at the end of the Fall Trimester (late November); or at mid-year in January.



Schedule of Tuition and Fees 2025-2026

Tuition and Fees Rates

Application Fee:	€ 150.00
Capital Levy:	€ 2,500.00

The Application Fee is due upon application and before an admission decision is made by the school administration. The Capital Levy is a one-time charge levied for all newly-enrolled students which assists the school with specific, capital expenditures in facilities and campus improvements. This Capital Levy is charged one time for siblings and is non-transferable and non-refundable. If a student is enrolled and pays the Capital Levy, departs the school and returns within 24 months, the Capital Levy is not charged again.

Full-Boarding Student Tuition Charges:

Boarding students in grades 7 and 8:	€ 48,000.00
Boarding students in grades 9 and 10:	€ 49,500.00
Boarding students in grades 11 and 12:	€ 51,000.00

5-Day Boarding Student Tuition Charges:

5-day boarding students in grades 7 and 8:	€ 47,000.00
5-day boarding students in grade 9 and 10:	€ 48,500.00
5-day boarding students in grades 11 and 12:	€ 50,000.00

Day Student Tuition Charges:

Day students in grades 7 and 8:	€ 24,000.00
Day students in grades 9 and 10:	€ 25,000.00
Day students in grades 11 and 12:	€ 26,000.00

Please see details concerning tuition and fees in the Schedule of Tuition and Fees document available for downloading [here](#).

Admission Agreement Conditions and Terms 2025-2026

Please review and read through the Enrollment Agreement and Conditions and Terms document available [here](#) for downloading. Upon offer of admission, this document and others referred to in the agreement constitute the contract between the parents and the school.





School Calendar 2025-2026

Tentative and subject to adjustments up to January 1, 2025

September	6/7	Arrival Days	Dormitories open for arrivals / transfers from airport and train station
	8	Orientation Day	Orientation meetings, final academic scheduling and material distribution throughout the day for all boarding students. Day student orientation complete by early afternoon.
	Fall Trimester Term		
October	9	First day of classes	All students begin academic coursework at 8:30 AM. Attendance records begin.
	21	Midterm reporting	First midterm report of standing in academic courses sent from office.
	22-26	Fall Excursion	Five-day Excursion to location Prague. Dorms close 08:00 AM on the 22nd and re-open at 18:00 on the 26th. Students not attending the excursion may depart after 15:35 on Tuesday the 21st.
November	21	End of Fall Trimester	Fall Trimester term ends. Reports sent from office.
	Winter Trimester Term		
	24	Winter Trimester start	Winter trimester term begins.
December	27	Awards Ceremony	Fall Trimester awards ceremony and dinner for all students.
	20	Start of Winter Break	Classes end on Friday, December 19th at 12:00. Transfers to Salzburg Airport and train station. Dormitories close on Saturday, December 20th at 18:00.
	11	End of Winter Break	Arrival transfers from Salzburg Airport and train station. All boarding students present by 10:00 PM.
January	12	Classes resume	All academic courses resume instruction at 8:30 AM
	23	Midterm reporting	Midterm academic standing reports and commentary sent from office.
	25	End of Winter Trimester	Winter Trimester term ends. Reports sent from office.
February	Spring Trimester Term		
	26-1	Winter Excursion	Winter Excursion to Zell am See. Dorms close at 08:00 AM on the 26th and open again at 18:00 on the 1st. Those not attending the excursion may depart on February 25th after 15:35.
	2	Spring Trimester begin	Spring Trimester term begins.
March	5	Awards Ceremony	Winter Trimester awards ceremony and dinner for all students.
	28	Spring Break begins	Classes end on Friday, March 27th at 15:35. Transfers to Salzburg Airport and train station. Dormitories close at 18:00, March 28th.
	12	Spring Break end	Arrival transfers from Salzburg Airport and train station. All present by 22:00, April 12
April	17	Midterm reporting	Midterm academic standing reports and commentary sent from office.
	4-15	AP® Examinations	AP® Examinations scheduled. Academic coursework continues throughout.
	14	Awards Ceremony	Annual Awards Ceremony 16:00 to 17:30
May	21	Commencement	Graduation ceremony at Kavalierhaus Kleßheim from 3:00-4:30 PM
	22	Spring Trimester end	Spring Trimester term ends. JH students depart. Reports sent from office.
	Final Examinations		
	23-24	Preparation Weekend	Students in grades 9-11 prepare for final examinations in core classes.
	25-28	Final Examinations	Students in grades 9-11 sit final examinations in all core classes.
	29-30	Departures	All students may depart as of 12:00, May 28th. Dormitories close at 12:00 on Saturday, May 30th.



Monthly Calendars

2025-2026 School Year

September 2025						
Mo	Tu	We	Th	Fr	Sa	Su
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

October 2025						
Mo	Tu	We	Th	Fr	Sa	Su
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

November 2025						
Mo	Tu	We	Th	Fr	Sa	Su
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

December 2025						
Mo	Tu	We	Th	Fr	Sa	Su
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

January 2026						
Mo	Tu	We	Th	Fr	Sa	Su
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

February 2026						
Mo	Tu	We	Th	Fr	Sa	Su
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

March 2026						
Mo	Tu	We	Th	Fr	Sa	Su
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

April 2026						
Mo	Tu	We	Th	Fr	Sa	Su
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

May 2026						
Mo	Tu	We	Th	Fr	Sa	Su
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

	Fall Trimester instructional days
	Winter Trimester instructional days
	Spring Trimester instructional days
	Weekend with activities
	Break/Excursion periods
	Arrival/Departure days
	Final Examinations/Prep Weekend

28

28

Special Occasions:

Nov. 27: Fall Trimester Awards Dinner
 Mar. 5: Winter Trimester Awards Dinner
 May 14: Annual Awards Ceremony
 May 21: Commencement Exercises

Austrian Holidays

October 26, 2024: Austrian National Day
 November 1, 2024: All Saints Day
 December 25, 2024: Christmas
 December 26, 2024: St. Stephen's Day
 January 1, 2026: New Years' Day
 January 6, 2026: Epiphany/Three Kings
 April 5/6, 2026: Easter/Easter Monday

May 1, 2026: Labor Day*
 May 25, 2026: Corpus Christi*
 May 29, 2026: Ascension Day*

*Holidays on which we hold regular classes.