

**Room Request Form: Female Residents**

All new and returning students to AIS-Salzburg who have previously paid a tuition deposit are asked to complete this rooming request form with complete and accurate information before August 1..

Seniority rooming is based upon date of acceptance to the school as recorded by the accounting office. Please follow the directions carefully and submit this form by e-mail scan to Laura Fox, Dean of Students. E-mail address: lfox@ais-salzburg.at

Students who have not submitted the tuition down payment or have not turned in a rooming request form by August 1 will be placed at the end of the seniority list. Students will be placed in their first-choice room unless it is reserved by someone higher in seniority. If a desired room is already taken, the administration will move to the student's second choice, until a room is assigned. It may be that all rooms that a student selects on this sheet are taken and the administration must place a student in the next available room similar to those selected.

If no form has been returned by the deadline, the administration will make room and roommate placements based upon compatibility factors such as age, grade level, academic program, mother tongue, etc. The administration reserves the right to make all final decisions and considerations regarding room and roommate assignments for the coming school year.

Name of Student Requesting Rooming: \_\_\_\_\_

Age: \_\_\_\_\_ Grade: \_\_\_\_\_

Nationality: \_\_\_\_\_ Languages Spoken \_\_\_\_\_ Number of Years Completed at AIS-Salzburg: \_\_\_\_\_

Roommate request: (please list three fellow students, first and last names who you would be willing to share a dormitory room with in descending order)

1st choice \_\_\_\_\_ 2nd choice \_\_\_\_\_ 3rd choice \_\_\_\_\_

Room Choice: Please place a "1", "2", or "3" beside your first, second and third choice of rooms:

Single Rooms: (3rd Floor) #56 \_\_\_\_\_

Double Rooms: (2nd Floor) #28 \_\_\_\_\_ #29 \_\_\_\_\_ #30 \_\_\_\_\_ #31 \_\_\_\_\_ #32 \_\_\_\_\_ #34 \_\_\_\_\_ #35 \_\_\_\_\_ #36 \_\_\_\_\_ #39 \_\_\_\_\_ #40 \_\_\_\_\_ #42 \_\_\_\_\_

(3rd Floor) #49 \_\_\_\_\_ #50 \_\_\_\_\_ #52 \_\_\_\_\_ #53 \_\_\_\_\_

Triple Rooms: (3rd Floor) #43/44 \_\_\_\_\_ #48 \_\_\_\_\_ #51 \_\_\_\_\_ #55 \_\_\_\_\_

**Floor Plans:  
Main Building 2nd & 3rd Floors**



**Second Floor Girls**



**Third Floor Girls**

