



Academic Programs & Requirements

Introduction and Overview

Since the establishment of the American International School-Salzburg in 1976, thousands of young people from all over the world have combined a challenging and rigorous academic program with the chance to live and study in Salzburg, Austria. While living abroad can be an education in its own right, the American International School-Salzburg offers a very solid, college-preparatory program which leads to the awarding of an American high school diploma with AP credentials.

The curricular program of the school is maintained and regularly evaluated by the school's administration, teaching faculty, and resident-care staff. It complies fully with AP-program guidelines and our policies, teaching materials, and approach to teaching remain consistent with most accredited independent schools in the United States and worldwide. The language of instruction at our school is English and most of the teaching faculty and resident-care staff members are US citizens and native English speakers. Given our historical and educational orientation, it should not be surprising that our students participate in a program which will provide excellent preparation for entrance to universities and colleges in North America.

Students interested in studying abroad upon graduation from AIS-Salzburg are also served by our curricular program and Advanced Placement Examinations. Graduates of AIS-Salzburg meet the requirements of and gain entrance to colleges and universities in Great Britain, continental Europe, the Far East, and all over the world. The key to equivalency with local school diplomas lies with the Advanced Placement Program of examinations which students may take each spring. The American high-school diploma plus a number of Advanced Placement® examinations with appropriate scores can open the doors to nearly any university program anywhere in the world.

What does distinguish the school from other American independent boarding schools is the fact that our students and setting are international. Given this, the school emphasizes English language and literature instruction throughout all grade levels and programs. Every student enrolled in grades 7 through 12 participate in two required, full-credit courses in English each year of enrollment. These two courses divide the regular college-preparatory English curriculum into two parts granting much more emphasis on the various objectives. All students are enrolled in a course which emphasizes fiction literature, composition and grammar as well as a second course which emphasizes nonfiction writing, vocabulary building, speech and listening skills, as well as other technical aspects of the English language including further composition skills. These English courses are for both native and non-native English speakers are required for credit at the high school grade levels. Students whose English proficiency is lower than the standard at each grade level may be evaluated for placement in small-group English tutorial instruction in replacement of one of the two regular English sections.

AIS-Salzburg Statement of Mission

The American International School-Salzburg is a boarding and day school committed to the college-preparatory education of qualified and conscientious young people. The academic and boarding programs nurture the students' intellectual growth and creativity, as well as their social, physical, and personal

development within an environment that is secure and professionally safeguarded. The school community is guided by and dependent upon self-discipline, mutual respect, integrity, care and compassion. The school empowers students to succeed in further studies, to exercise informed judgment, and to become active and responsible members of society.

AIS-Salzburg Beliefs

Security and Respect

We believe in the mandated necessity of providing our students with a safe and secure environment within which their health and welfare are protected through appropriate policies and procedures supported by the entire community, in order to assist them in achieving their greatest potential. Respect for the rights of students under our care guides all considerations of our safeguarding and protection measures.

Responsibility and Character

We believe that a school community thrives on responsible behavior and functions best when each member strives to become an individual of character guided by integrity, honesty, self-control, self-discipline, kindness, and compassion.

Diversity and Cultural Breadth

We believe that our unique international setting and diverse school community provides a fertile environment for learning, growth and cultural understanding.

Attention and Guidance

We believe that students learn best in an environment with a low staff-student ratio which optimizes individual attention and guidance.

Balance and Wholeness

We believe in the necessity of providing an educational program which focuses upon students' intellectual abilities and creativity as well as their emotional, physical, and ethical development.

Discernment and Evaluation

We believe that students should be able to engage in the critical evaluation and meaningful debate of theories and opinions and be able to discern between faulty and logical argumentation.

Involvement and Commitment

We believe that students should commit themselves to the betterment of the society in which they live and thus we strive to direct students' interest and attention to the responsibilities required of world citizens.

AIS-Salzburg Profile of Graduates

Graduates of the AIS-Salzburg will demonstrate the following competencies:

Knowledge, Skills, and Abilities. Graduates who . . .

- have intellectual capabilities, knowledge, and abilities which have been developed to a level that will serve them well in their continuing studies at university and beyond .
- value knowledge and wisdom and the lifelong acquisition of the same .
can overcome obstacles and challenges through resourceful, creative and critical thinking and the utilization of resources.

- have been acquainted and are familiar—at some essential level—with human knowledge gains in the social sciences, humanities, languages, natural sciences, and mathematics and understands that these areas of human understanding continue to grow and develop.
- approach the study of new knowledge with interest, curiosity, care, discipline, and integrity . can effectively balance and manage academic and personal demands.
- are able to engage in critical evaluation and meaningful debate of theories and opinions and is able to discern between faulty and logical argumentation.

Communication and Language Skills. Graduates who . . .

- can communicate effectively, reasonably, and clearly in both written and spoken English.
- can engage in meaningful verbal or written debate, discussion and evaluation on a wide variety of topics with circumspection.
- have knowledge of at least two foreign languages other than their native tongues and have thereby gained valuable insights into other cultures through the study of foreign languages and multicultural interaction.

Community Awareness and Involvement. Graduates who . . .

- understand their civic responsibilities and commit themselves to the betterment of society.
- are actively involved and offer their talents to the improvement of their community.
- are able to effectively integrate themselves into an international community.

Personal Qualities. Graduates who . . .

- demonstrate honesty, integrity, self-respect, self-discipline, kindness, and compassion
- make wise health choices, are emotionally stable, and value physical exercise.
- respect and appreciate cultural diversity.
- value human rights and are ethical in their interactions with others.

Grade Levels and Corresponding Ages

The American International School-Salzburg offers instruction to students in grades seven through twelve . The junior-high school program includes grades seven and eight, and the senior- high school program is composed of grades nine through twelve. AIS-Salzburg also offers a post-graduate, thirteenth year for students who desire further preparation before university entrance or who require an additional year for completion of further Advanced Placement Examinations. The following table should assist with grade-level placement:

Grade	Ages	Level	Program Description
7	12 –13	Junior High	Seventh-grader
8	13 –14	Junior High	Eighth grader
9	14 –15	Senior High	Freshman
10	15 –16	Senior High	Sophomore
11	16 –17	Senior High	Junior

12	17–18	Senior High	Senior
13	18 –19	Post-Graduate	PG

Academic Requirements for Admission

Students are successfully admitted to enroll at AIS-Salzburg following an application procedure which includes the submission of a number of important documents. These include:

1. Student Application Form
2. English Teacher Recommendation Form
3. Mathematics Teacher Recommendation Form
4. Official school transcripts from the previous school year and any year of high school completed 5 .
Payment of the application fee of €75

Once these application materials have been received, they are reviewed and a determination concerning English testing is made. If English testing is required, this can be done through an English testing center (TOEFL, IELTS, Cambridge, etc .) or at AIS-Salzburg during a visit and interview.

The AIS-Salzburg admissions committee will grant admission to students who have the following positive elements within their application:

1. above-average marks in all courses
2. strong grade averages in English and mathematics
3. evidence of good study habits and strong motivation
4. involvement in extracurricular activities
5. strong desire to attend an international college-preparatory program
6. clear goals for university and post-secondary education following graduation

One of the most important requirements for admission to the school centers on the English Language proficiency of non-native English speaking applicants. In general, the level of English proficiency required for admission increases with the desire grade level. In general, the admissions committee will look for the following minimum proficiencies in English:

Grades 7 and 8:	A2 to B1 (in accordance with CEFR)
Grade 9:	B1 or higher
Grade 10:	B2 or higher
Grade 11:	C1 or higher
Grade 12:	C1 or higher

Students are admitted to the grade level that is appropriate for their age regardless of the levels established or completed at the previous school.

Credit Transfer for Admission

Students who apply for entrance into the 10th, 11th, or 12th grades at AIS-Salzburg must submit official transcripts for all work done from the 9th grade onward at their previous school(s) of enrollment. These transcripts will be evaluated against the requirements at the same grade level at AIS-Salzburg and—provided equivalency is achieved and a passing score has been received—academic credit can be transferred to AIS-Salzburg for determination of grade level at admission. The school admissions committee generally does not grant transferred credit for coursework graded at the D level or lower (or the equivalent).

Promotion Requirements

In order to gain promotion to the successive grade level, all high school students (in grades 9 through 12) must:

- a. attain a cumulative grade-point average of 1.500 minimally in all courses.
- b. not fail more than one credit-bearing course for the year.
- c. meet the school's minimum attendance requirement.
- d. maintain a positive citizenship record which includes passing the Boarding Conduct Requirement with 60% or higher for the year, completion of the annual Community Service Requirement and have no major violations of the school's academic integrity policy.

Course Load Requirements

As an international, college-preparatory boarding school in which roughly 85% of the students enrolled are full-boarders, the academic load requirements at AIS-Salzburg are relatively high. Load requirements determine the number of courses and subjects a student must be enrolled in each academic year.

The load requirements for all students in the school require enrollment in:

- a. 30.5 hours of classroom instruction per week.
- b. two English and one German language course daily.
- c. one mathematics, one science, and one social studies course per day.
- d. one elective course which meets two hours per week.
- e. the Healthy Lifestyle Requirement.
- f. the Boarding Conduct Requirement for all boarding and 5-day boarding students.
- g. the AIS-Salzburg Community Service Requirement.
- h. one seminar course at the appropriate grade level.

Diploma Requirements

In order to receive the school's High School Diploma, students must:

- a. complete six years of formal education between grades 7 and 12, proven by official transcripts.
- b. complete at least one full school year at AIS-Salzburg (3 trimesters).
- c. achieve a minimum cumulative grade-point average of 1.500 in all credit-bearing courses enrolled in at AIS-Salzburg.
- d. maintain a positive citizenship record while enrolled at AIS-Salzburg which includes
 - (i) passing the Boarding Conduct Requirement with 60% or higher each year of enrollment (for full or 5-day boarders only)
 - (ii) complete the annual Community Service Requirement,

- (iii) have no major violations of the schools academic integrity policy, and
 - (iv) receive a passing grade on their senior project (elective grade and credit).
- e. earn the minimum number of academic credits in all subjects in grades 9 through 12. These academic credits must be earned in the following areas:

English I	4 credits
English II	4 credits for incoming 9th graders 3 credits for incoming 10th graders 2 credits for incoming 11th graders 1 credit for incoming 12th graders
German	4 credits (credits earned in other foreign languages done at previous schools will be credited toward this German language requirement.)
Mathematics	3 credits including Mathematics 9 and 10
Science	3 credits including Biology, Chemistry and either Physics or AP Environmental Science
Social Studies	3 credits including World Cultures and US History or an equivalent or higher-level course in European or American History.
Math / Science	1 credit in a mathematics or science course at least one level higher than the minimum requirement in each subject area (above).
Healthy Lifestyle Req.	2 credits (0.5 credits per year of enrollment)
Electives	2 credits (0.5 credits per year of enrollment)

Students may have several choices of levels of study as long as all of the AIS-Salzburg promotion, graduation, and load requirements are met. For example, students may choose Advanced Placement® level coursework over a standard course for the grade level, provided approval has been granted and the appropriate background study has been successfully completed.

Standard Schedules for Each Grade Level

Seventh Grade (ages 12-13)	Junior High Literature & Composition Junior High Nonfiction & Communication German (at an appropriate level) Junior High Mathematics I Junior High Science I World Geography or World History (alternates annually) Elective(s) Healthy Lifestyle Requirement Boarding Conduct (day students are excepted)
Eighth Grade (ages 13-14)	Junior High Literature & Composition Junior High Nonfiction & Communication

German (at appropriate level)
Junior High Mathematics II
Junior High Science II
World Geography or World History (alternates annually)
Elective(s)
Healthy Lifestyle Requirement
Boarding Conduct (day students are excepted)

Ninth Grade (ages 14-15) English 9 Literature & Composition
English 9 Nonfiction & Communication
German (at appropriate level)
Mathematics 9
Biology
World Cultures
Elective(s)
Healthy Lifestyle Requirement
Boarding Conduct (day students are excepted)

Tenth Grade (ages 15-16) English 10 Literature & Composition
English 10 Nonfiction & Communication
German (at appropriate level)
Mathematics 10
Chemistry
United States History
Elective(s)
Healthy Lifestyle Requirement
Boarding Conduct (day students are excepted)

Eleventh Grade (ages 16-17) English 11 Literature & Composition
English 11 Nonfiction & Communication
German (at appropriate level)
Precalculus
Physics or AP Environmental Science or AP Biology
AP Human Geography or AP Psychology
Elective(s)
Healthy Lifestyle Requirement
Boarding Conduct (day students are excepted)

Twelfth Grade (ages 17-18) English 12 Humanities
AP English Literature or English 12 Literature & Composition
German (at appropriate level)
AP Calculus AB or Advanced Mathematics
AP Biology or AP Environmental Science
AP European History or AP Psychology
Elective(s)
Healthy Lifestyle Requirement
Boarding Conduct (day students are excepted)

Worldwide Diploma Acceptance

The American High School Diploma offered by AIS-Salzburg is acceptable worldwide provided AP® Examinations and language proficiency standards are met. Here is a general breakdown of the requirements to be met graduates from AIS-Salzburg attending universities in the most popular destinations of tertiary study:

Minimum University Acceptance Requirements				
Location	Diploma Requirements	Application Requirements	AP® Examinations	Other Examination Requirements
United States	AIS-Salzburg Diploma recognized and required	Submission of an application for admission including: <ul style="list-style-type: none"> • transcripts • grade-point average • letters of recommendation • English proficiency test • standardized test results • student essay 	Not required for admission for essential for acceptance to competitive institutions.	<ul style="list-style-type: none"> • SAT Examination Score • English proficiency test score (TOEFL)
Canada	AIS-Salzburg Diploma recognized and required	Submission of an application for admission including: <ul style="list-style-type: none"> • transcripts • grade-point average • letters of recommendation • English proficiency test • standardized test results • student essay 	Not required for admission for essential for acceptance to competitive institutions.	English proficiency test score (IELTS or TOEFL)
United Kingdom	AIS-Salzburg Diploma recognized and required	Submission of an application for admission including: <ul style="list-style-type: none"> • UCAS application form • letters of recommendation • English proficiency testing • standardized test results • student essays • (possible) personal interview 	A minimum of 3 AP® Examinations with a mark of 3 or higher are required for admission. Individual universities may require more than three AP® exams and scores higher than 3. UK universities may also require that specific AP® Examinations be passed.	English proficiency test (IELTS)

Minimum University Acceptance Requirements				
Austria	AIS-Salzburg Diploma recognized and required	Application is made following the end of the school year directly to the university program or institute desired. Proven C1 level German proficiency is a minimal requirement.	A minimum of 4 AP® Examinations with a mark of 3 or higher is required; one of which must be in mathematics (AP Calculus AB or BC)	<ul style="list-style-type: none"> • German language examination score proving C1 level proficiency from a recognized institute. • AP® German examination scores are not sufficient. • Proof of acceptance to a U.S. university. • Acceptance to study medicine, law, IT, psychology, and other subjects require passing 'knock-out' tests held in the summer given the restricted number of student accepted.
Germany	AIS-Salzburg Diploma recognized and required	Application is made following the end of the school year and before July 15 for official equivalency recognition. Proven C1 level fluency in German language is a minimal requirement.	A minimum of 4 AP® Examinations with a mark of 3 or higher is required: One of these must be in mathematics or science and one must be an English language or literature examination. Other AP® Examinations required will depend upon the intended area of study.	<p>German Language examination result proving C1 level proficiency from a recognized institute.</p> <p>Acceptance to study law, IT, psychology, and other subjects require passing 'knock-out' tests held in the summer given the restricted number of students accepted.</p> <p><i>Numerous clausus</i> procedures are applied to all applications.</p>
Other EU Nations	AIS-Salzburg Diploma recognized and required if all prerequisites are met.	Requirements vary but will always include a number of AP® Examinations as well as proof of language proficiency. Contact the College Counselor for further information.	A variety of AP® Examinations passed with a minimum score of 3 required. Individual EU nations will have their particular requirements	National entrance examinations may be required. Proof of language proficiency required.

Minimum University Acceptance Requirements				
Other Nations	AIS-Salzburg Diploma recognized for completion of compulsory secondary education.	Requirements vary but will always include proof of language proficiency and AP® Examination results with scores of 3 or higher.	Please contact the school's college counselor for further information and requirements.	National entrance examinations are likely to be required. Proof of language proficiency required.

The Advanced Placement® (AP) Program

The Advanced Placement Program (AP) enables willing and academically prepared students around the world to pursue university-level studies while still in high school, with the opportunity to earn credit (points toward an undergraduate degree) or advanced placement (the opportunity to skip an introductory level university course). AP is recognized in the admissions process by more than 4,000 universities worldwide, and outside the U.S., more than 600 universities in more than 60 countries recognize qualifying AP Exam scores.

AP courses and exams are available in secondary schools and measure your mastery of university-level course content. The program allows you to develop a global perspective, as well as skills such as critical thinking and problem solving. There are currently 34 AP courses and exams available. Exams are administered in May, and scores can be sent directly to the universities of your choice.

AP is recognized as a highly desirable academic credential around the globe. Universities in over 60 countries outside the United States recognize AP in the admission process. Universities may also recognize AP Exam scores for advanced placement, the opportunity to skip introductory-level courses or award credit or points toward an undergraduate degree.

The Advanced Placement International Diploma (APID®)

Today we live in a global community that greatly impacts how we share information, communicate and do business. That's why the College Board is focused on helping students build the knowledge, skills and global perspectives to succeed in university and beyond.

The AP International Diploma (APID) is a globally recognized award for students interested in pursuing university study outside of their native country. It requires students to display mastery on AP Exams across several disciplines, and represents an exceptional level of achievement.

APID Criteria

Student must earn scores of 3 or higher on five or more total AP Exams, based on the exam requirements listed within each of the content areas below. Exams taken multiple times will only count once; the highest score will be used for award calculation. Each AP Exam may count towards only one content area below:

I. *Two AP Examinations from two different world language and culture courses -or- Two AP Examinations from one world language and culture course and one English course:*

AP® World Language and Culture courses offered at AIS-Salzburg include:

- French Language and Culture
- Spanish Language and Culture
- Italian Language and Culture
- German Language and Culture
- English Literature and Composition

II. *One AP® Examination offering a global perspective:*

Global Perspective courses offered at AIS-Salzburg include:

Human Geography

Environmental Science

III. *One AP® Examination from either the sciences or mathematics*

Science and mathematics courses offered at AIS-Salzburg include:

Calculus AB

Biology

Chemistry

Environmental Science

IV. *One additional AP® Examination; cannot be English or a World Language*

Courses offered at AIS-Salzburg with fulfill this requirement:

European History

Psychology

Human Geography

Calculus AB

Biology

Chemistry

Environmental Science

AP® Examinations

(Courses listed in bold-face are offered at AIS-Salzburg)

English

AP English Literature and Composition

AP English Language and Composition

History and Social Science

AP Comparative Government and Politics

AP European History

AP Human Geography

AP Macroeconomics

AP Microeconomics

AP Psychology

AP United States Government and Politics

AP United States History

AP World History

Math and Computer Science

AP Calculus AB

AP Calculus BC

AP Computer Science A
AP Statistics

Sciences

AP Biology
AP Chemistry
AP Environmental Science
AP Physics: Electricity and Magnetism
AP Physics 1: Algebra-based
AP Physics 2: Algebra-based

World Languages and Cultures

AP Chinese Language and Culture
AP French Language and Culture
AP German Language and Culture
AP Italian Language and Culture
AP Japanese Language and Culture
AP Latin
AP Spanish Language and Culture
AP Spanish Literature and Culture

Commentary on the Advanced Placement® Program

The school's successful participation in the Advanced-Placement® Program since 1983, the widespread international recognition of AP scores, and the strength of the AP curricula have convinced the administration of AIS-Salzburg that the College Board's Advanced-Placement program provides AIS-Salzburg's students opportunities superior to those of the International Baccalaureate®. Given the fact that most international schools do offer the IB, we would like to provide the following specific comparative information to students and parents considering enrollment at AIS-Salzburg:

Advanced Placement® Program

International Baccalaureate Diploma®

Students can build up an AP profile over the course of several years.

Students are restricted to completing the IB Diploma program during the final two years of high school (grades 11 and 12).

Students sit examinations as they complete the respective courses.

Students write all examinations upon completion of the second year of the program.

Students can sample a wide variety of advanced, university-level courses during high school

Students must enroll in six, two-year courses, excluding other possible interests.

Each course combines depth and breadth of subject treatment.

Each course emphasized depth of treatment, not breadth.

The flexibility of the AP program allows for additional boarding-school load demands.

The inflexibility of the IB Diploma program does not allow, or comes into conflict with, some boarding-school requirements.

Entrance into most continental European universities required completion of four AP exams with appropriate scores

Entrance into continental European universities required completion of the entire diploma program with minimum total scores as well as minimum scores on higher-level examinations.

English Language Tutoring

Following evaluation by the teachers in the English department, it may be decided necessary that a student receive additional tutorial assistance in English. If this is the case, the school administration will arrange tutorials to be scheduled when the regular English courses are being held. In such cases, the tutorial assistance will meet as regularly as the course and will be graded for credit just as with any other academic course at AIS-Salzburg.

Elective Course Offerings at AIS-Salzburg

At AIS-Salzburg, we offer a wide variety of elective courses from which students can choose. All students enrolled at AIS-Salzburg must successfully pass at least one elective course each year and be enrolled in at least one elective course each trimester.

Here is a list of elective courses offered by the school for students in all grade levels. This list is not all-inclusive and can change from year to year:

- Drama
- German Tutoring
- Individual Music Lessons
- Yearbook/Journalism
- Studio Art
- Spanish Language and Culture
- Italian Language and Culture
- French Language and Culture

Elective coursework is selected at the start of the school year and meets for a minimum of two hours weekly throughout the school year. All elective courses are awarded 0.5 academic credits and are required for both promotion and graduation. Administrative approval is required for students who would like to do more than one elective course in a given year.

Senior Project

All senior students (12th grade) at AIS-Salzburg are required to submit a pre-scientific research paper of no fewer than 3,000 words based upon a topic of their choice. Each senior is coupled with a faculty advisor who assists them with this assignment from topic selection through submission of the final draft. At the end of the 11th grade year, students are required to select a topic and submit a working thesis for their paper. Over the summer months, reading, research, and note-taking is accomplished, and the paper drafting begins in the fall at the start of the senior year. All senior projects are due by the end of the Fall Trimester (end of November) and the grades received on these papers is recorded on transcripts. Successful completion of the senior project is a graduation requirement at AIS-Salzburg.

Community Service at AIS-Salzburg

All students enrolled at AIS-Salzburg are required to participate in a wide variety of community service experiences. It is our expectation that all students will have completed a minimum of 36 hours of community service by the close of any given academic year. 30 of these hours can be completed, with pre-approval, during the summer vacation period. During the school year, a minimum of six hours of voluntary community service is then required to complete the expectation.

The school offers a number of community service experiences and opportunities during the school year, especially within the parameters of the weekend program of activities.

The benefits of community service activity are not only to create awareness of issues that affect our global and local communities, but also bring new appreciation for the situation in which they live. Students should become proud of the effect they can have on a community and its members while becoming more considerate, responsible, and active members of that society. Further, it is becoming increasingly important to university admissions officers that students demonstrate experiences of service to their communities before entering university studies. If done properly and conscientiously, community service experiences can differentiate AIS-Salzburg graduates from others applying to universities and other institutions of higher learning.

Academic Assessment at AIS-Salzburg

Assessment of academic work is the responsibility of the teaching faculty and resident-care staff members at AIS-Salzburg within the structure provided by the school administration. The following assessment scale is utilized for all graded academic coursework:

<i>Earned %</i>	<i>Letter Grade</i>	<i>Grade Point</i>	<i>Descriptor</i>
97-100	A+	4.3	
93-96.9	A	4.0	Excellent
90-92.9	A-	3.7	
87-89.9	B+	3.3	
83-86.9	B	3.0	Above Average
80-82.9	B-	2.7	
77-79.9	C+	2.3	
73-76.9	C	2.0	Average
70-72.9	C-	1.7	
67-69.9	D+	1.3	
63-66.9	D	1.0	Below Average
60-62.9	D-	0.7	
00-59.9	F	0.0	Failure

All final grades for high school (9–12) full-credit academic courses at AIS-Salzburg are the average of four equal elements distributed as follows: fall trimester grade average (25%); winter trimester grade average (25%); spring trimester grade average (25%); and final exam score (25%).

Students who are scheduled in seventh and eighth grade academic courses receive a final grade based upon the three trimester grade averages distributed as follows: fall trimester (33%), winter trimester (33%), and spring trimester (33%). There are no final examinations in seventh and eighth grade course.

Exceptions:

A student enrolling at the school at either midyear or at the beginning of the winter trimester will receive course grades which are composed of the following elements:

- a . A student enrolling at midyear after successful completion of a half-year at another accredited secondary school will receive 25% for the partial winter trimester grade, 50% for the spring tri-

mester grade, and 25% for the score received on the appropriate portion of the cumulative final examination.

b . A 7th- or 8th-grade student enrolling at midyear after successful completion of a half-year at another accredited secondary school will receive 33% for the partial winter trimester grade, and 66% for the spring trimester grade.

c . A student enrolling in the ninth through twelfth grades at the beginning of the winter trimester after successful completion of a trimester of work at another accredited secondary school will receive 33% for the winter trimester grade, 33% for the spring trimester grade, and 33% for the appropriate portion of the cumulative final examination.

d . A 7th- or 8th-grade student enrolling at the beginning of the winter trimester after successful completion of a trimester of work at another accredited secondary school will receive 50% for the winter trimester and 50% for the spring trimester (grade average).

Within the guidelines listed above, the teaching faculty at AIS-Salzburg is free to create individual, course-specific standards of assessment for the subjects they teach. Most teachers will determine a percentage weighting for written tests, quizzes, homework, research assignments, participation, etc., for each trimester. These determinations will be made clear to all students at the beginning of the school year when the classes first meet . All students receive course outlines which include assessment procedures for the course. Parents may access this information by logging on to the Power- School® student information program with their valid password and login .

Grade Point Average (GPA)

Grade-point averages are calculated at each grading period and a cumulative average is calculated at the end of each completed school year. AIS-Salzburg utilizes a weighted grade-point average formula whereby individual grade points for particular classes are multiplied by the potential credit of the course and then summed up and divided by the sum of the potential credits. Grade-point averages are expressed in three decimal places and are truncated (not rounded up). Grade-point averages displayed on the student's home page of the Powerschool® student information program are simple grade point averages and are not official as they are not weighted.

For promotion and graduation, AIS-Salzburg requires a minimum cumulative grade-point average of 1.500. A cumulative grade-point average for a school year or total enrollment period can play a significant role in gaining admission to universities following graduation. Most universities and colleges in the United States, for example, require a minimum GPA of 2.500 for admissions consideration with the majority of GPAs below 3.000 being turned down. Further, class ranking in the senior year as well as honors are determined by cumulative grade-point average.

PowerSchool® Student Information System

The American International School-Salzburg utilizes the PowerSchool® online student information system for all marking, grading, attendance and all other student information record keeping. Upon enrollment, students and their parents or guardians are given access to this online program through a unique and confidential ID and password valid for the present school year. Within this online student information system, they are able to view all relevant and up-to-date academic grades and marks in all courses, at-

tendance records, teacher and staff commentary, and contact information. Therefore, all students and their parents or guardians are aware of their academic standing and performance record at all times.

Academic Calendar

The academic year at AIS-Salzburg is composed of three trimesters of approximately 11 weeks length. A final examination period is scheduled at the end of the academic year for all students in grades 9 through 12, thus establishing a total school-year calendar of 34 weeks of instruction between the beginning of September and June. AIS-Salzburg classes are held on every weekday throughout the academic year except during school-wide excursions and during the winter and spring vacation periods. The school holds classes on Austrian, American, and international holidays which fall on weekdays (Mondays through Fridays). All students must depart AIS-Salzburg for three weeks for the winter holidays and for two weeks during the Spring Break. Grade reporting and the mailing of academic reports occur at the end of each trimester with warning of poor academic standing (an average of below 70 %), statements of account, and resident-care staff reports being sent midway through each trimester. Warning of poor academic standing may be sent to parents at anytime that the teaching faculty or administration feels it is necessary to do so.

As the school year is concentrated, it is of critical importance that students maintain attendance at or above 80% in each class. No academic work can be made up for absences which are unexcused, such as early departure for vacation or late return.

Attendance Requirement

It is expected that all AIS-Salzburg students honor all of their responsibilities and obligations punctually and without fail. Attendance in classes, study periods, evening study hall, sports practices, transportation departures, activities, assemblies, and other commitments represent an important aspect of meeting one's responsibilities to others in the school community. As such, we require that all students be held accountable for their obligations and learn timeliness and punctuality in preparation for living in a larger community upon graduation.

All students at AIS-Salzburg are expected to be present on the day classes begin, and to remain in school until vacation begins. The AIS-Salzburg administration, teaching faculty, and resident care staff believe that:

- Students can only take advantage of the expertise, guidance, and resources which constitute formal education while physically present in school.
- Academic success is directly related to high attendance rates.
- Performance on exams, tests, and quizzes is a result of teacher/student interaction.
- Regular attendance conveys respect for the instructor and his or her efforts on behalf of the student.
- Individual responsibility toward one's education is exemplified—first and foremost—by regular attendance in all classes.
- All students at AIS-Salzburg must be in attendance in all credit-bearing courses at least 80% of the

total scheduled instructional time each trimester. Students who are not in attendance at least 80% of the class time will not receive credit. Not receiving credit will necessarily affect promotion and reception of the school diploma.

Frequent tardiness and all unexcused absences are treated as disciplinary infractions. Students may be checked out from school only to be with their parents, close relatives, or guardians during non-academic hours and only after prior approval and written request have been received. The school reserves the right to

deny any request for departures or late returns to or from the school which compromise instructional time and are not the result of a family emergency or medical treatment. Teachers at AIS-Salzburg are under no obligation to supply homework assignments, make-up tests, or tutorials to students who are unexcused from their courses.

College Placement

The American International School-Salzburg is a purely college-preparatory school and students are accepted who plan on attending college or university following graduation. The entire academic curriculum is designed to prepare students broadly and to the highest (AP®) level in all subject areas. Unlike most European school systems, an American college-preparatory philosophy does not establish specialization in particular subject areas during the 11th and 12th grade similar to A-Levels or Higher-Level subjects in the International Baccalaureate system. However, students at AIS-Salzburg can choose to take Advanced Placement® level courses in all subject areas and, thereby, tailor their high-school transcripts for acceptance to the universities of choice.

The AIS-Salzburg college-placement counselor is responsible for assisting students in the college-selection and application process. During the junior year, formal counseling of individual students is carried out by the college-placement counselor. Applications to tertiary institutions are made during the 12th grade. It is recommended that students visit universities they are interested in during the summer months between the junior and senior school year as time is limited during the academic trimesters.

The AIS-Salzburg College Counselor is responsible for all standardized testing along with the School's Advanced Placement Coordinator. AIS-Salzburg is a testing center for SAT and AP® Examinations and regularly-scheduled examinations are noted on our school calendar. Language testing is generally not done on campus and travel to the nearest testing center is coordinated and approved by the College Counselor ad hoc. Generally, SAT testing for juniors and seniors is organized at AIS-Salzburg in November, December and May of each year. All Advanced Placement Examinations are held during the first two full weeks of May each spring.

University Acceptances

U.S. Universities and Colleges:

Boston University
Chicago Institute of Art
Florida International University
Fordham University
George Washington University
Georgia Southern University
Hofstra University
Loyola University
Marymount
Manhattan College
New York University
Northwestern University
Pomona College
Rutgers University
State College of Florida
SUNY Stoneybrook

University of Illinois
University of Maryland
University of Massachusetts
University of Miami
University of Vermont
University of Virginia
University of Washington
Yale University

Canadian Universities and Colleges:

Carleton University
McGill University
Puget Sound University
Queens University
University of British Columbia
University of Victoria

U.K. Universities and Colleges:

Bournemouth University
Coventry University
Kings College
London Kingston University
Leeds University
Queen Mary University
Regent's College
Suffolk University
University College London
York University
University of Aberdeen
University of Birmingham
University of East London
University of Edinburgh
University of Glasgow
University of Manchester
University of St. Andrews
University of Westminster

Dutch Universities and Colleges:

The Hague University of Applied Science
Maastricht University
Technical University Eindhoven
Tilburg University
University of Amsterdam
University of the Hague

Other Universities and Colleges:

American University of Paris (FRA)
John Cabot University (Italy)
Bocconi University (Italy)
Technische Universität Wien (AUT)
Technische Universität München (GER)
Humboldt University Berlin (GER)
Technische Universität Berlin (GER)
Universität Salzburg (AUT)
Universität Wien (AUT)
Warsaw University of Economics (POL)