

Room Request Form: 2022-2023 - Male Residents



All new and returning students to AIS-Salzburg who have previously paid a tuition deposit are asked to complete this rooming request form with complete and accurate information before August 31, 2022. Seniority rooming is based upon date of acceptance to the school as recorded by the accounting office. Please follow the directions carefully and submit this form by fax or e-mail scan to the school office. Fax number +43 662 824555. E-mail address:

lfox@ais-salzburg.at

Rooming assignments will be carried out by the administration of AIS-Salzburg as of August 31st. Students who have not submitted the tuition down payment or have not turned in a rooming request form by that date will be placed at the end of the seniority list. Students will be placed in their first-choice room unless it is reserved by someone higher in seniority. If a desired room is already taken, the administration will move to the student's second choice, until a room is assigned. It may be that all rooms that a student selects on this sheet are taken and the administration must place a student in the next available room similar to those selected.

If no form has been returned by the deadline, the administration will make room and roommate placements based upon compatibility factors such as age, grade level, academic program, mother tongue, etc. The administration reserves the right to make all final decisions and considerations regarding room and roommate assignments for the coming school year.



Name of student: _____ **Age:** _____ **Grade 2022-2023:** _____ **Nationality:** _____

Languages spoken: _____ **Number of years at AIS-Salzburg:** _____

Roommate request: (please list three fellow students, first and last names who you would be willing to share a dormitory room with in descending order)

1st choice _____ 2nd choice _____ 3rd choice _____

Room selection: (Please place a "1", "2", or "3" beside your first, second, and third choice of rooms for the 2022-2023 school year)

Single Rooms: #9 _____ #19 _____

Double Rooms: #2 _____ #3 _____ #4 _____ #5 _____ #7 _____ #10 _____ #12 _____ #15 _____ #20 _____

Triple Rooms: #6 _____ #11 _____ #14 _____ #16 _____ #17 _____ #18 _____

If this form is improperly or illegibly completed and returned, it will be disregarded. Please write clearly and neatly in order for your request to be considered. Thank you.