



Refund Policy Information: 2021-2022 School Year

Although it appears that the coming, 2021-2022 school year will proceed as planned and will not be affected by the Covid-19 pandemic that disrupted the 2020-2021 school year so dramatically, we also understand that until everything gets back to normal, there may be some misgivings or reluctance to commit to the payment of tuition for the school year beginning in September. We understand this situation and wish to clarify, with this communication, the school's refund policy, applicable to the 2021-2022 school year.

I. Refund of Tuition & Fees Before Commencement of Instruction and Accommodation

For any student unable to enroll and attend AIS-Salzburg following an offer of admission, the full amount of tuition & fees—minus any school costs associated with obtaining a visa and the application fee—will be refunded up to the first day of classes on September 7, 2021. For full-boarding or 5-day boarding students enrolled to attend AIS-Salzburg that have arrived and commenced with instruction and accommodation as of September 7, 2021, the standard refund policy as stated in the Enrollment Agreement, is in effect without restriction.

II. Compromise of Instruction and Accommodation

Should instruction and accommodation be compromised, altered or restricted due to factors beyond both the school and the client's control (e.g. school closure by government health officials as a part of measures to protect health or safety):

- A. Full-boarding and 5-day boarding tuition & fees rates will be reduced to the day student tuition rate for the period that instruction is required to be online and off-campus. The determination of refunds resulting from such periods will be calculated by the week and will be refunded at the end of the school year.
- B. Day student tuition & fees rates will be adjusted to refund the costs meals at the school at €5 per lunch for the period of online instruction and learning. Refunds will be reflected in the billing for the successive trimester or refunded at the end of the school year if interruption is experienced during the Spring Trimester.

III. Other Circumstances Affecting Return of Tuition & Fees

Should excursions or ski trips included in tuition & fees of full-boarding students be cancelled during the school year for reasons beyond the control of both the school administration as well as the clients, the following refunds are in effect:

- a. A refund of €500 will be returned to the client at the end of the school year for the Fall Excursion if cancelled.
- b. A refund of €350 will be returned to the client at the end of the school year for the Winter Excursion if cancelled.
- c. A refund of €500 will be returned to the client at the end of the school year for the Junior Community Service Trip if cancelled.
- d. A refund of €40 per cancelled ski trip will be returned at the end of the school year if cancelled and less than five ski trip opportunities are offered in total.

In all other cases other than those mentioned above, the AIS-Salzburg Withdrawal and Refund Policies as stated in the 2021-2022 Enrollment Agreement are in effect without restriction.

We thank you for your attention and would welcome your questions concerning this tuition refund policy.

- Paul McLean, Headmaster