

Tuition Adjustments and Refund Policies for 2020-2021 School Year

- I. For boarding students who are ***able to arrive in Salzburg*** and take up residency or day students who are enrolled in regularly-scheduled classroom instruction as per the school's published calendar, the school's tuition refund policy is in effect without restriction.
- II. For all full- and five-day boarding students who are accepted and enrolled ***after the published start of the school year***, tuition and fees will be adjusted by taking the total number of weeks that enrollment will include and billing only for this period at the school. A down payment on tuition may not be required if the student plans on arriving and taking up enrollment within 30 days of being accepted. Instead, the adjusted tuition rate is billed forthwith. For those who desire enrollment later than 30 days after being accepted, a down payment, adjusted for the total period of enrollment will be required within 30 days of acceptance. Day student tuition rates will also be adjusted by taking the total number of weeks which enrollment will include and dividing this into two or three payments, depending upon whether or not enrollment begins before the start of the Winter Trimester (late November) or afterwards. Three payments will be invoiced for day students who join us for the start of the Winter Trimester: one-third due 30 days after acceptance, a second third on November 1 and a third and final payment on March 1. Day students who are accepted after the start of the Winter Trimester will be invoiced twice: the first payment due within 30 days of acceptance; the second on March 1.
- III. For full-boarding students who have been accepted and have made a down payment, yet are ***unable to travel to the school because of government restrictions*** and must engage in online instruction until travel is allowed, tuition will be revised based upon their eventual enrollment and residency at the school. On a weekly basis, such students will be charged the day student tuition rate as published in the AIS-Salzburg brochure for the 2020-2021 school year. This weekly tuition will be covered by the previous down payment received so that no further tuition payments are required unless this period of restriction from travel extends beyond November 1, 2020. As soon as restrictions are lifted and the student arrives at the school to take up residency, a new invoice will be calculated based upon the number of weeks of online instruction at the day-student tuition rate plus the remaining year at the appropriate full- or 5-day boarding rate. This payment must be made upon arrival and the start of residency.
- IV. If, ultimately, it is ***not possible for the student enrolled to participate in instruction***, whether online or at the school, AIS-Salzburg will refund all tuition and fees paid excepting any particular costs incurred by the school. Only the application fee is non-refundable.
- V. In the event that the school's administration is required by the official authorities to ***cease and desist all educational operations*** or to limit these significantly (for example, it is required that boarding students must depart the school, etc.), the school will provide online instruction to all students for the period of time until normal instruction is allowed to resume. All tuition rates for periods in which the school is required to instruct students online will reflect the appropriate day student tuition and fees rate as published by the school. If a cease and desist order from the authorities prohibits online instruction or the school discontinues its educational mission, all remaining tuition and fees will be refunded excepting any particular costs incurred by the school. The application fee alone remains non-refundable.

Signatures:

We, the undersigned, agree to the tuition adjustments and refund policy of the American International School-Salzburg as written and published in this document.

Parent or Guardian Signature

Date



AIS-Salzburg Signature

July 15, 2020

Date